



VINYL SPECIALTIES



**PROMOTIONAL
PRODUCTS**

2023



FREQUENTLY ASKED QUESTIONS

ARTWORK

Do you send samples?

We are more than happy to send samples. However, our sample supply is always changing, so we may not have the sample of a specific style and design on hand.

What format of artwork is acceptable?

Acceptable formats include: Adobe Illustrator/PDF/ESP/JPEG* (fonts converted to curves).

*Subject to approval

Can I use my own original artwork?

Yes you may send in your own artwork however please make sure it follows the guidelines, measurements and format.

Is the first imprint colour free?

Yes, first colour imprint is free, however there is a set-up charge of \$35.00 for the first colour imprint.

Can I see proofs or mock-ups of my project?

Yes, we offer digital proofs prior to production.

Can you have multi colours?

You may add multiple colours at an additional cost. To set up a second and subsequent colour there is a set-up charge of \$35.00 added to all orders.

Can you colour match?

Colour matching is possible for an additional charge of \$50.00 per colour. CGG will try to match the colour as close as possible.

What kind of printing can you do?

We offer silk-screening and digital printing. You may give us a call or contact us through email and we can recommend the best techniques for achieving your desired look.

What other decorative choices do you have?

Depending on the design and material we also offer embossing and inlay embossing (if you would like a sample you may request it here).

What kind of material can I choose?

The most common material would be Swade vinyl or print vinyl (if you would like a sample you may request it here)

Do you have premium choices?

Yes, we have our Castilian Vinyl, which is better for embossing and stamping (if you would like a sample you may request it here)

What colours are available to choose from?

Virtual colour proofs are available. However, colours shown may not be an accurate depiction of CGG standard imprint colours. For more information, please refer to our Colour Sample Sheet.

ORDER PROCESSING

How do I get started on a project?

The best way to get started is to reach out to us through our contact us page or via telephone: 1.800.463.6477

What is information is needed to process the order?

All orders are required to have complete order information, purchase order number, full billing, shipping address, CGG design, printing part numbers, pricing and colours.

Options and upgrades must also be outlined.

What is the average lead-time?

CGG will provide an estimated production timeline (usually 4 to 6 weeks). However, all orders require a signed approval of any or all artwork and measurements before productions may begin.

What is the minimum order for all the products?

Most products start at a minimum of 500. There are some exceptions on projects please give use a call or email to discuss further

Are changes possible after order is packed?

No, any changes to an order once packed, labeled and/or invoiced will incur a \$25.00 service fee, no exceptions.

Can I repeat my order?

Yes, you may repeat your order. Please send a sample layout of the pervious product along with the invoice number with the date so we can duplicate it.

What happens if there is spelling or an error on the order?

CGG Vinyl is not responsible for vagueness or spelling errors on orders. Please proofread all orders carefully before submitting. The distributors are responsible for providing correct pricing on all orders.

Can I keep the die that was made for my order?

All dies remain the property of CGG Vinyl.

Could you correct or cancel an order?

Charges will be made for dies, materials and labour incurred up to the date of cancellation or changes

How accurate is the quantity of the product order?

The purchaser agrees to accept either overage or shortage not in excess of five percent to be charged pro-rate.

How do I get a status update on my order?

You may call or email us and we will ensure you are updated on your project as it enters each stage of production.

Can you sign an NDA?

Yes, we'll happily accommodate your privacy requirements.



PRICING

What type of payment do you take?

We accept MasterCard, VISA, E-transfer and Certified Cheques.

What is a Film Charge?

In order for the artwork to be transferred to the product, there is a \$35.00 charge for the artwork (cover and spine per colour).

Adding a back cover will cost \$75.00 (cover, spine and back per colour).

What are the fees for original artwork, revision and/or alterations?

There is an \$85.00 per hour charge to create original graphics or artwork; the same applies to any revisions and alternations.

When would the balance be due?

If you are a new customer, a 50% deposit fee is required; the remaining amount is due at the time of shipping.

Is tax included in the price list?

Prices do not include taxes or freight.

Are changes possible after an invoice is issued?

Any changes made after an invoice (ie. Shipping address, method of shipping) are subject to \$75.00 handling fee.

SHIPPING & HANDLING

Do you provide the shipping company?

CGG vinyl has partnerships with a variety of freight companies and we are happy to make a recommendation or set up the shipment for you.

**Please indicate if a truck with a tailgate is required or loading dock is available.*

Can I use my own shipping company?

Yes, other means of transportation are welcome at the expense of the customer.

**Please indicate if a truck with a tailgate is required or loading dock is available.*

Can you ship outside of Canada?

Yes, we can arrange shipping or work with shipping arrangements made by the customer to ship outside of Canada.

Is there a rush order option?

Rush orders are possible at an additional cost of \$100; this will require both approval and confirmation by the production manager.

How much do you charge for shipping?

Shipping rates are determined by our freight provider and may change. CGG Vinyl has no influence on the cost of shipping but will ensure your product is packed efficiently for safe transit and minimal shipping cost.

Is shipping and handling included in the cost?

Shipping and handling is an additional cost.

What happens if my goods are damaged?

If CGG Vinyl chooses the shipping method, we must be notified within 10 business days of any damaged good. All returned goods will be inspected by CGG and credit will be issued. If the customer chooses the shipping method, then all shipping claims must be addressed directly with the Transport Company.

Is insurance on shipped goods a requirement?

Insurance is recommend on all shipments. CGG vinyl will not be responsible for any damaged or lost shipments if insurance has not been requested.

Can shipments be delivered directly to the customer?

Yes, we can ship directly to the customer at no additional cost; multiple shipments to customers will be charged an additional \$20 per location.

Can goods be shipped in the winter?

In winter months, all vinyl products must be stored and brought to room temperature before handling. Heated transport is recommended during the winter, CGG is not responsible if non-heated transportation is chosen.



COMPANY FAQ

Where are you located?

Our office and our mailing address is at 205 Norseman Street. Toronto, Ontario Canada.

How do I get in contact with someone?

You may call us at 1.800.463.6477 or email us here.

How long have you been in business?

The company has been in business for 4 generations since 1873. You can learn more about the company in our about page.

Are you hiring?

CGG Vinyl is growing and we are always open to getting to know talents interested in joining our team. If you are passionate about packaging, have great attention to detail, and bring an ownership mindset to the team, please reach out to us.



UPRIGHT

DESK CALENDAR #311

Size: W 5.87" x H 3.25"

Material: Plain Vinyl, Several Colors Available

Imprint Method(s): Silk Screening or Full Colour Printing

1 Colour Imprint Included

**Digital printing (additional cost)*

Imprint Size:

Front: W 5.25" H 1.25"

Back: W 5.12" H 2.50"



14 Month Insert

Month-at-a-Glance format

Clear Vinyl Securing Strip on Back

Refills Available at Additional Cost

311 UPRIGHT DESK CALENDAR

Size: W 5.87" x H 3.25" D 4"

Material: Plain Vinyl, Several Colours Available

Imprint Method: Silk Screening

1 Colour Imprint Included

Optional at additional cost: Hot Stamping

Imprint Size:

Front: W 5.25" x H 1.25"

Back: W 5.12" x H 2.5"

Minimum Quantity: 250 • 500 • 1000 • 2500

Description:

- Month-at-a-Glance format
- 14 Month Insert
- Clear Vinyl Securing Strip on Back



Refills Available at Additional Cost

AUTO DEALER

Conveniently sized for car glove compartments, our Warranty Cases are perfect for holding vehicle manuals, warranties, registration and insurance certificates. Complete with two full size inner pockets and three clear pockets. Medium or large 2-fold cases can be ordered with three or four small pockets.



SMALL 2-FOLD WARRANTY CASE

PART #	SIZE	VINYL
250	6" W x 9" H Closed	Swade

Imprint Area: 5.5" W x 8.5" H (Front & Back)

Imprint Options: Silkscreen/Full colour print (low/high resolution)/Hotstamp

Premium Vinyl: Available at additional cost

Minimum Quantity: 300 • 500 • 1000 • 2500



SMALL SINGLE-FOLD WARRANTY CASE

PART #	SIZE	VINYL
200	6" W x 9" H Closed	Swade

Imprint Area: 5.5" W x 8.5" H (Front & Back)

Imprint Options: Silkscreen/Full Colour Print (low/high resolution)/Hotstamp

Premium Vinyl: Available at additional cost

Minimum Quantity: 300 • 500 • 1000 • 2500



MEDIUM 2-FOLD WARRANTY CASE

PART #	SIZE	VINYL
260	6.6 W" x 9.37" H Closed	Swade

Imprint Area: 5.75" W x 9" H (Front & Back)

Imprint Options: Silkscreen/Full colour print (low/high resolution)/Hotstamp

Premium Vinyl: Available at additional cost

Minimum Quantity: 300 • 500 • 1000 • 2500



MEDIUM SINGLE-FOLD WARRANTY CASE

PART #	SIZE	VINYL
315	6.2" W x 9.37" H Closed	Swade

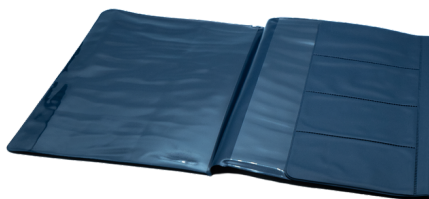
Imprint Area: 5.5" W x 8.5" H (Front & Back)

Imprint Options: Silkscreen/Full colour print (low/high resolution)/Hotstamp

Premium Vinyl: Available at additional cost

Minimum Quantity: 300 • 500 • 1000 • 2500

Ask us about Full colour printing



LARGE 2-FOLD WARRANTY CASE

PART #

SIZE

VINYL

270

7.25 W x 9.87 H" Closed

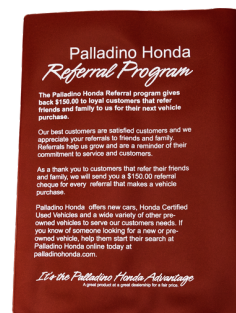
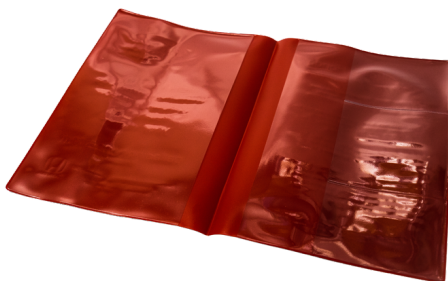
Swade

Imprint Area: 6.5" W x 9.5" H (Front & Back)

Imprint Options: Silkscreen/Full colour print (low/high resolution)/Hotstamp

Premium Vinyl: Available at additional cost

Minimum Quantity: 300 • 500 • 1000 • 2500



LARGE SINGLE-FOLD WARRANTY CASE

PART #

SIZE

VINYL

320

7.25 W x 9.87" H Closed

Swade

Imprint Area: 6.5" W x 9.5" H (Front & Back)

Imprint Options: Silkscreen/Full colour print (low/high resolution)/Hotstamp

Premium Vinyl: Available at additional cost

Minimum Quantity: 300 • 500 • 1000 • 2500

Ask us about Full colour printing





3.5" SPINE SINGLE-FOLD WARRANTY CASE

PART #	SIZE	VINYL
319	Double Fold 6" W x 9.25" H	Swade

Imprint Area: 5.5" W x 9" H

Imprint Options: Silkscreen/Full Colour print (low/high resolution)/Hotstamp

Premium Vinyl: Available at additional cost

Minimum Quantity: 300 • 500 • 1000 • 2500



3.5" SPINE DOUBLE-FOLD WARRANTY CASE

PART #	SIZE	VINYL
350	Single Fold 6" W x 9.25" H	Swade

Imprint Area: 5.5" W x 9" H

Imprint Options: Silkscreen/Full Colour print (low/high resolution)/Hotstamp

Premium Vinyl: Available at additional cost

Minimum Quantity: 300 • 500 • 1000 • 2500

Ask us about Full colour printing

LIABILITY CASES

A popular and practical accessory. The liability case features clear inside pockets and a large imprint area to highlight any company name or advertisement.



LIABILITY CASE

PART #	SIZE	VINYL
360	<u>Small</u> : 4.25" W x 3" H Closed	Swade

Imprint Area: 3.75" W x 2.5" H

Imprint Options: 1 Colour, Silkscreen

Premium Vinyl: Available at additional cost

Minimum Quantity: 500 • 1000 • 2500 • 5000



PART #	SIZE	VINYL
328	<u>Crease</u> : 4.25" W x 3" H Closed	Swade

Imprint Area: 3.75" W x 2.5" H (All Three Sides)

Imprint Options: 1 Colour - Silkscreen

Premium Vinyl: Available at additional cost

Minimum Quantity: 500 • 1000 • 2500 • 5000

LIABILITY CASES



3-WAY LIABILITY CASE

A 3-way liability case features 3 clear pockets on the inside, ideal for insurance, registration, license and more

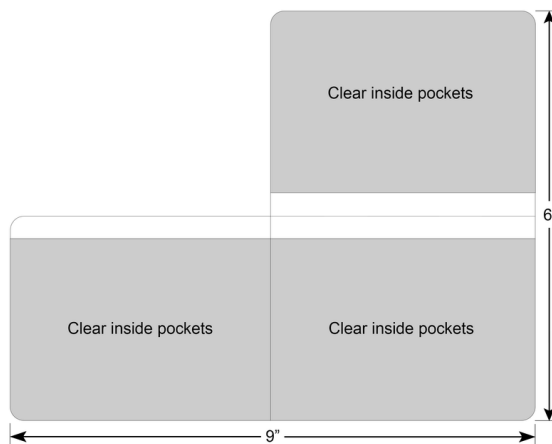
PART #	SIZE	VINYL
370	4.25" W x 3" H Closed	Swade

Imprint Area: 3.75" W x 2.5" H (All Three Sides)

Imprint Options: 1 Colour - Silkscreen

Premium Vinyl: Available at additional cost

Minimum Quantity: 500 • 1000 • 2500 • 5000



VINYL ORGANIZERS & GIFT CARDS

GIFT CARD HOLDER

Great for self promotion and holding multiple gift cards, Includes 1 page (2 pockets) and will hold up to 6 cards.

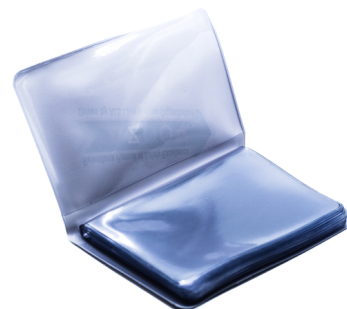
PART #	SIZE	VINYL
461	4.25" W x 3" H Closed	Swade

Imprint Area: 3.75" W x 2.5" H

Imprint Options: 1 Colour Silkscreen

Premium Vinyl: Available at additional cost

Minimum Quantity: 1000 • 2500 • 5000



POCKET PROTECTOR

The classic promotional product. Welded vinyl with large copy area.

PART #	SIZE	VINYL
747	3.5" W x 5.75" H Closed	Swade White

Imprint Area: 2" W x 2.87" H (Front Flap)

Imprint Options: Silkscreen/Full colour print (low/high resolution)

Minimum Quantity: 500 • 1000 • 2500





CLIPBOARDS

Popular and practical, our clipboards come in material that are perfect for seminars, meetings and training sessions. Features notched front cover and inside pocket for loose sheets

PART #	SIZE	VINYL
210	8.5" W x 11" H Closed	Swade

Imprint Area: 8" W x 10" H

Imprint Options: Silkscreen/De-bossing/Full colour printing (low/high resolution)/Hotstamp

Options at Additional Cost: Padded front and/or Back Cover & Flap, Decorative Edge Stitch

Minimum Quantity: 50 • 100 • 250 • 500 • 1000





MULTI-CARD PAGE HOLDER

Swade Holder with clear pocket pages and two small pockets on the inside cover.

Pockets available in sets of 2 (MAXIMUM of 10 pockets)

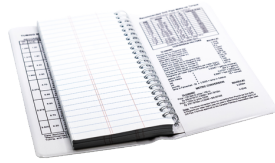
PART #	SIZE	VINYL
367	Small	Swade
391	Medium	
574	Large	

Imprint Options: Silkscreen/Full colour printing (low/high resolution)/Hotstamp

Premium Vinyl: Available at additional cost

Minimum Quantity: 300 • 500 • 1000 • 2500





TALLY BOOK

Keep count and record of things in a tally book that is specifically designed to be slender and tall to fit easily in a pocket yet hold a lot of information.

PART #	SIZE
411	3.5" W x 8.5" H

Imprint Area: 3" W x 8" H

Imprint Options: Silkscreen/Full colour printing (low/high resolution)

Standard: Closed Vinyl

Minimum Quantity: 100 • 250 • 500 • 1000

PAD AVAILABLE AT ADDITIONAL COST

JOTTER NOTE PAD

A Pocket notebook jotter pad features a sturdy cover and includes sheets, either blank or lined notebook paper.

PART #	SIZE	VINYL
421	3.12" W x 6.5" H Closed	Swade

Imprint Area: 2.75" W x 4.5" H

Imprint Options: Silkscreen/Full colour printing (low/high resolution)

Standard: Swade Vinyl

Minimum Quantity: 250 • 500 • 1000



PAD AVAILABLE AT ADDITIONAL COST

DIPLOMA/CERTIFICATE

AWARD HOLDER

An ideal cover to display and protect a graduation certificate/diploma, a team photograph or a class picture. A Standard Presentation. Folder has one "Copy Safe" Clear pocket to prevent the document from adhering to vinyl. *Available in landscape or portrait*

Portrait Layout: folds along the long edge, **Landscape Layout:** folds in the middle

PART #	SIZE	VINYL
303 - PORTRAIT	9" W x 11.5" H Closed	Swade or Premium*

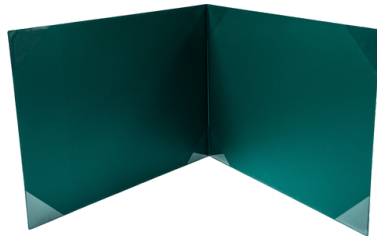
Imprint Area: 8" W x 10.5" H (Holds 8.5" X 11")

Imprint Options: Silkscreen/Hotstamp/De-bossing/Full colour print (low/high resolution)

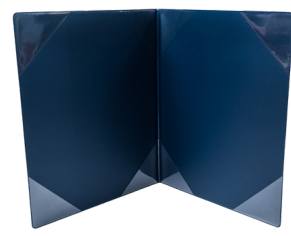
Options at Additional Cost: Castilian*/Metal Padded (front and/or back)

Minimum Quantity: 100 • 250 • 500 • 1000

LANDSCAPE



PORTRAIT



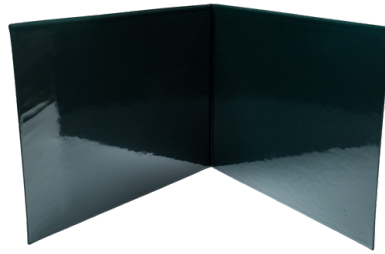
PART #	SIZE	VINYL
310 - LANDSCAPE	11.5" W x 9.5" H Closed	Swade or Premium*

Imprint Area: 10.5" H x 8" W (Holds 8.5" X 11")

Imprint Options: Silkscreen/Hotstamp/De-bossing/Full colour print (low/high resolution)

Options at Additional Cost: Padded (front and/or back)/Castilian*/Metal Corners

Minimum Quantity: 100 • 250 • 500 • 1000



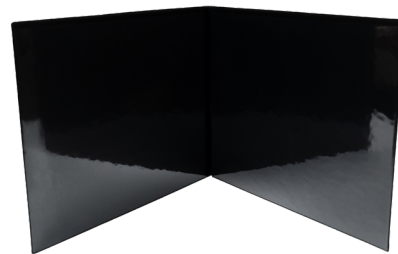
PART #	SIZE	VINYL
309 - MINI LANDSCAPE	11" W x 8.5" H Closed	Swade or Premium*

Imprint Area: 10" W x 7.5" H

Imprint Options: Hot stamp/Silkscreen/De-bossing/Full colour print (low/high resolution)

Options at Additional Cost: Padded (front and/or back)/Castilian*/Metal Corners

Minimum Quantity: 100



PART #	SIZE	VINYL
312 - LARGE LANDSCAPE	14" W x 11" H Closed	Swade or Premium*

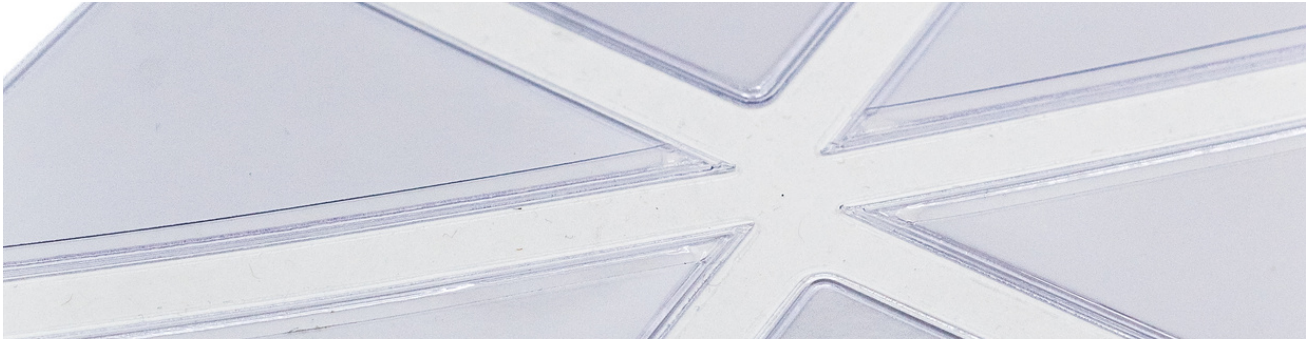
Imprint Area: 13" W x 10" H

Imprint Options: Silkscreen/De-bossing/Full colour print (low/high resolution)/Hotstamp

Options at Additional Cost: Padded (front and/or back)/Castilian*/Metal Corners

Minimum Quantity: 100 • 250 • 500 • 1000

VINYL ENVELOPES



To identify, tag, label, protect, display, store and organize all of your stuff! Whether you are shopping for your business, warehouse, factory, POP displays, retail store, office or for one of your customers, we are sure you'll be thrilled with our products and astounded by the quality and selections.

Call for other sizes and configurations.



IMPRINT OPTIONS

Silk Screening

The eye-catching fine art of silk screening allows unlimited colour selection. Multi-coloured graphics can utilize halftones and be artistically designed to bleed off the edges.

Hot Foil Stamping

Hot foil stamping is an economical and long lasting method of decorating vinyl products. An engraved metal die is heated on to pigmented foil. A popular choice for metallic gold and silver imprints.

Debossing/ Embossing

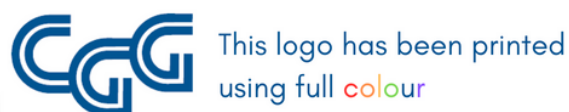
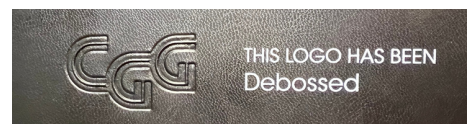
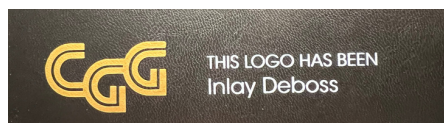
Embossing or debossing is used for a subtle effect. Embossing is the process of compressing the background so that the image appears to be raised. Debossing is achieved by depressing the image into the vinyl. The most dramatic effect is achieved on expanded vinyls such as Castilian and Diablo.

Full Colour Printing

Full colour printing is a digital method where all ink colours in your design are printed at the same time. This allows for full colour matching, and a wider range of colour blending abilities on custom stickers printed with this method.

Inlaying

Inlaying is a unique printing method which allows your logo and/or design to be melted into the vinyl.



STANDARD INK COLORS



Lemon Yellow 132



Peacock Blue 154



Orange 122



Yellow 134



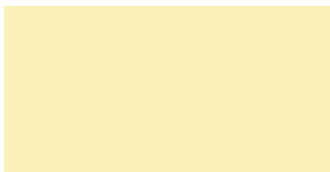
Reflex Blue



Vermillion 124



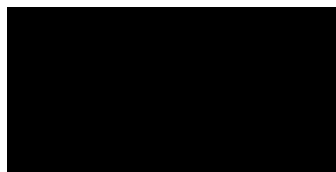
Dark Green 146



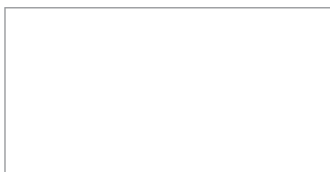
Beige



Fire Red



Black



White



Silver



Grey



Magenta 166



Gold



Cool Grey

These colour swatches should be used as a guide, mail or phone CGG Vinyl for actual sample swatch of ink colours.

Pantone colour match available at additional cost.

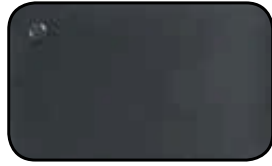


VINYL COLOURS *(more colours available)*

Swade Vinyl



White - 01



Black - 02



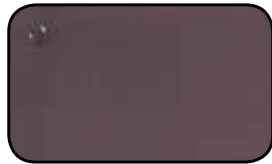
Navy - 03



Forest Green - 04



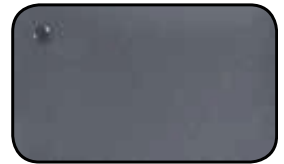
Royal Blue - 07



Burgundy - 08



Grey - 09



Charcoal - 16



Fair Blue - 06



Red - 05



Dark Green - 10

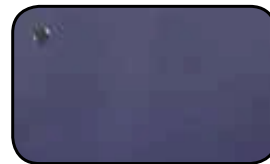
Premium Swade Vinyl



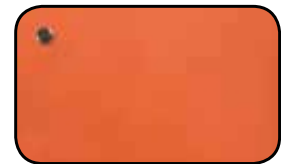
Silver - 13



Yellow - 15



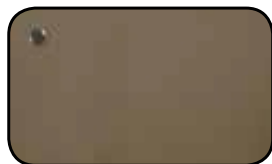
Purple - 30



Orange - 20



Kelly Green - 26



Deep Brown - 34

Castilian Vinyl - Look of Leather



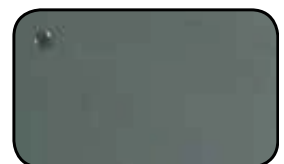
Black - 02



Navy - 03



Burgundy - 08



Charcoal - 16

CGG Vinyl Specialties has got you covered

Our team of experts is dedicated to delivering high-quality, custom vinyl products that are tailored to your specific needs and preferences.

From custom binders to vinyl organizers, we take pride in offering a wide range of options that allow you to unleash your creativity and make a lasting impression.



With competitive pricing and exceptional customer service, we are committed to ensuring that your experience with us is nothing short of exceptional.

Contact us today to learn more about our products and services, and let us help you bring your vinyl vision to life.

Get in Touch with Us



@cggvinyl



cggvinyl.com



info@cggvinyl.com



1-800-463-6477

From small to large, simple to complex, we can create it all with our custom vinyl manufacturing services!

Let us bring your vision to life.